



Supplier Verification On-Site Evaluation

** Example Report **

North America

+1-813-252-4770

Latin America

+52-1-333-2010712

Europe & Middle-East

+49-8122-552 9590

Asia & Asia Pacific

+886-2-2832-2990

India

+91-120-4291971

Email

info@proqc.com

www.proqc.com



HV3 - On Site Verification

Rev

Profile

0

Supplier XXXXXXXXXXXXXXXXXXXXXX	Visit Date 10-May-16	Report Number XXXXXXXXXX
------------------------------------	-------------------------	-----------------------------

EXPORT MARKETS			
X	Markets	Description of product exported	% Volume
X	US / North America	U TYPE CFL (See photo ##)	60%
X	European Union	FS TYPE CFL (See photo ##)	20%
X	South America	HS TYPE CFL (See photo ##)	10%
X	Domestic	LED (See photo ##)	10%
	Other	N/A	N/A

KEY CLIENTS (Past Year)			
	Key clients name	Description of product exported	% Volume
1	CLIENT 1	U TYPE CFL, FS TYPE CFL	30%
2	CLIENT 2	U TYPE CFL, FS TYPE CFL	20%
3	CLIENT 3	U TYPE CFL, FS TYPE CFL	10%
4	CLIENT 4	U TYPE CFL, FS TYPE CFL	20%
5	CLIENT 5	LED	10%
6	CLIENT 6	LED	10%

KEY PERSONNEL			
Title / Position	Name	Number of years	Phone Number
General Manager	XXXXXXXXXXXXXXXXXX	10	XXXXXXXXXX
Engineer Manager	XXXXXXXXXXXXXXXXXX	8	XXXXXXXXXX
R&D Manager	XXXXXXXXXXXXXXXXXX	10	XXXXXXXXXX
Production Manager	XXXXXXXXXXXXXXXXXX	6	XXXXXXXXXX
Quality Manager	XXXXXXXXXXXXXXXXXX	5	XXXXXXXXXX
Purchase Manager	XXXXXXXXXXXXXXXXXX	6	XXXXXXXXXX
Sales Manager	XXXXXXXXXXXXXXXXXX	2	XXXXXXXXXX
Health & Safety Manager			
HR Manager / Supersisor	XXXXXXXXXXXXXXXXXX	4	XXXXXXXXXX
Equipment Maintenace Mgr	XXXXXXXXXXXXXXXXXX	3	XXXXXXXXXX

NUMBER OF EMPLOYEES			
Department / workshop	Full Time	Part Time	Total
Management / Adminstration	5	0	5
General Office Staff	1	0	1
Purchasing	2	0	2
Engineering	3	0	3
Quality	10	0	10
Sales and Marketing	4	0	4
Production	150	25	175
			200



HV3 - On Site Verification

Rev

Profile

0

Supplier	Visit Date	Report Number	
XXXXXXXXXXXXXXXXXXXXXX	10-May-16	XXXXXXXXXX	
LIST OF MAJOR MACHINES / EQUIPMENTS			
Name / Description (Indicate photo#)	Model	Quantity	Condition
Plug-line	12M	4	Good
Lead-free wave soldering	SAC-3JS	1	Good
Lead Wave	BFDW-300S	1	Good
Welding lines	9M	2	Good
Knife grinding machine	PS	1	Good
Lead-free solder furnace	CT-52TN	2	Good
GLUE AND DRYING TUPE LINE	12M	1	Good
ASSEMBLY LINE	PDX-18	2	Good
Lampholders pressure riveting machines	DTYM-12	2	Good
PACKAGING LINE	PDX-23	2	Good
Electric oven	101A-2	1	Good
Sophisticated line	16M	2	Good

LIST OF MAJOR GAGES / TEST EQUIPMENTS			
Name / Description (Indicate photo#)	Accuracy	Quantity	Condition
Digital Electrical Instrument	2.5 LEVEL	1	Good
Calipers	0.02MM	1	Good
Digital Caliper	0.01MM	1	Good
Voltmeter	2.5 LEVEL	10	Good
Withstand Voltage Tester	2.5 LEVEL	1	Good
Leakage current tester	2.5 LEVEL	1	Good
2CR Digital Bridge	2.5 LEVEL	1	Good
Cap Gauge	2.5 LEVEL	1	Good
Electronic Ballast Tester	2.5 LEVEL	1	Good
Intelligent Digital Cap Torque Tester	2.5 LEVEL	1	Good
Fluorescent Universal Integrated	2.5 LEVEL	1	Good
Magnetic Parameters Sorter	2.5 LEVEL	1	Good
Magnetic Element Sorter	2.5 LEVEL	1	Good

LIST OF SUB-CONTRACTORS		
Name	Process	Location
Sub-contractor 1	Painting	Nanjing
Sub-contractor 2	Heat Treatment	Kunshan
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

Photos were removed from the sample report.